

RFI Proposal Writer Roster SNV

REQUEST FOR INFORMATION (RFI): ROSTER OF PROPOSAL WRITERS FOR PUBLIC FUNDING OPPORTUNITIES (2026–2030)

Background

SNV Netherlands Development Organisation seeks to build a roster of experienced proposal writers to strengthen our capacity to secure public funding across the 23 countries where SNV operates. Public funding remains a cornerstone of sustainable development, with donors such as SDC, Sida, and GIZ prioritising investments in global development initiatives. As an organisation committed to inclusive and sustainable solutions in the agri-food, water, and energy sectors, SNV aims to engage skilled professionals who can craft competitive proposals aligned with donor priorities and SNV's mission.

Objectives

The goal is to identify and engage proposal writers who can:

- Write proposals for public funding opportunities.
- Synthesise large volumes of complex information into a structured, easy to read text.
- Balance technical accuracy with plain language and donor terminology.

Scope of Work

Roster members will be requested to:

- Write draft and final versions of proposals.
- Facilitate input sessions and incorporate feedback from SNV teams and donors.
- Collaborate on bid plans and timelines.
- Ensure proposals meet donor requirements and reflect SNV's strategic priorities.

Profile & Qualifications of Proposal Writers

- Clear experience writing competitive proposals for public funding (ODA organisations such as SDC, Sida, GIZ).
- Experience in the global development sector, with a strong understanding of donor priorities.
- Demonstrated understanding of deciding factors for a winning proposal, and ability to apply these in practice.
- Ability to synthesise large volumes of complex information into well-structured technical responses that balance technical accuracy with plain language.
- Experience working in African or Asian contexts, preferably in countries SNV operates in.
- Experience writing for sectors/themes such as Agrifood, Water, Energy, GESI (Gender Equality and Social Inclusion), Climate, Governance, and Youth Employment.
- Command of ODA donor terminology and familiarity with donor-specific language and requirements.
- Proficiency in English and/or French.
- Strong skills in producing clear, compelling narratives that reflect SNV's priorities.
- Ability to work in culturally diverse environments and collaborate effectively with multiple stakeholders.

Duration : The length of the consultancy will depend on the specific project proposal for which the consultant is hired after successful entry to the roster.

Summarized evaluation criteria composition:

Experienced in developing high-quality proposals, with a strong grasp of thematic issues, sector terminology, regional dynamics and collaborative input processes.	50%
Ability to translate complex information into clear, structured, and donor-aligned content using precise and accessible language. (Excerpt)	30%
Competitive fee/rate	20%

Daily Rate should be included in the submission with all other costs clearly stated

Next Steps:

Interested individuals or firms are invited to submit an Expression of Interest outlining their relevant experience, CV, and an excerpt from relevant portfolio (1-5 pages max) Selected candidates will be included in SNV's roster for the period 2026–2030 to thereafter be contacted for specific assignments.

Due diligence instructions

In line with SNV's procurement policy, all shortlisted and selected proposal writers will be subject to due diligence and should accept to fill in this form-

<https://www.snv.org/assets/downloads/f/191310/x/daffe2ba93/snv-due-diligence-supplier-registration-and-vetting-form.docx>

SUBMISSION OF DOCUMENTS

One copy of the complete quotation and a separate copy of other information requested should be submitted to reach as two single bound documents (one with costs proposal, another with the profile, qualification and all other information requested for):

tenders@snv.org

Not later than 12:00PM on 29/01/2026

The RFI Reference **ROSTER OF PROPOSAL WRITERS FOR PUBLIC FUNDING OPPORTUNITIES** should be clearly indicated in the subject line of the email alongside with the Proposal writer or company name.